



CODISSIA DEFENCE INNOVATION AND ATAL INCUBATION CENTRE

(Formerly known as AIC-CODISSIA INCUBATION CENTRE)
Supported by Atal Innovation Mission, NITI Aayog

CIN : U73100TZ2019NPL031521

Registered Office : CODISSIA G.D. NAIDU Towers, Huzur Road, Coimbatore 641 018.
Ph : +91 422 2221582 / 2222409 E-mail : info@cdiic.in / WEB : www.cdiic.in

Ref: **CDIIC/AIC-INFRA/008/2021-22**

Date: 25-11-2021

Dear Sir,

Sub: Tender Documents for Tender No. CDIIC/AIC-INFRA/008/2021-22 requested – reg.

We are inviting bids for the Supply, Installation and Commissioning of **Tool Room setup and Closing door for Electrical Bay** for CODISSIA Defence Innovation and Atal Incubation Centre (CDIIC), at CODISSIA Trade Fair Complex (Hall C), G.V. Fair Grounds, Avinashi Rd, Coimbatore, Tamil Nadu 641014.

Complete bidding document - Soft copy of Tender document needs to be downloaded by interested bidders, from our website - <http://cdiic.in/tenders>. Bidders may quote for the above tender.

We request you to write for any clarification on the Tender Documents by email to info@cdiic.in

IMPORTANT DATES OF TENDER

S. No.	Description	Date	Time
1	Calling for Tender	25-11-2021	
2	Bid Submission	16-12-2021	04.30 pm
3	Bid Opening	16-12-2021	05.30 pm

Bids are to be submitted as under:

- (i) Bid consisting of all technical details along with commercial terms and conditions, Indicating item-wise price for the items mentioned in the bid.
- (ii) The bid should be sealed by the bidder in a cover duly super-scribed

You are requested to send the quotations in a sealed envelope super scribed as Tender No. **CDIIC/AIC-INFRA/008/2021-22** (for the **Tool Room setup and Closing door for Electrical Bay**) to The Director, CODISSIA Defence Innovation and Atal Incubation Centre (CDIIC), CODISSIA G.D. Naidu Towers, Huzur Road, Coimbatore - 641018 on or before Bid Submission date.

- Bidders are requested to sign all pages of the bid document and furnish the same together with a Demand Draft / Bank Guarantee (DD/BG) for Earnest Money Deposit (EMD) at the rate of 3 % of total cost (excluding tax) separately for each item that is being quoted for. The EMD will not fetch any interest.



- MSMEs are exempted from payment of EMD. The EMD (as per Clause 4& 5 of ITT) / For claiming EMD exemption any of the following documents have to be submitted – Udyog Adhaar / Udayam Registration/EM2 Registration from DIC (District Industries Centre).
- The DD should be drawn in favour of “CODISSIA Defence Innovation and Atal Incubation Centre”, payable at Coimbatore. For Bank Guarantee format, refer Annexure VI.

Please note that bid documents submitted without EMD would be liable for outright rejection. **EMD DD / BG envelopes are to be placed separately in the Tender envelope (outer) while submitting the tender.**

Bids must be delivered to CODISSIA Defence Innovation and Atal Incubation Centre, CODISSIA, GD Naidu Towers, Huzur Road, Coimbatore--641018, Tel: - 0422-222 2409 on **or before 04.30 Hours on 16-12-2021** and the Technical bids will be **opened on the same day at 05.30 hours**. If the office happens to be closed on the date of receipt of the bids as specified, the bids will be received and opened on the next working day at the same time and venue.

We request you to participate in the Tender and quote your best rates for the work.

Thank you.

With warm regards,

For CODISSIA Defence Innovation and Atal Incubation Centre

(M. V. Ramesh Babu)
Director

INSTRUCTION TO TENDERERS

1. SCOPE OF WORK

- 1.1 Fabrication of **Tool Room setup and Closing door for Electrical Bay** – CDIIC Office of CODISSIA Defence Innovation and Atal Incubation Centre (CDIIC), at CODISSIA Trade Fair Complex (Hall C), G.V. Fair Grounds, Avinashi Rd, Coimbatore, Tamil Nadu 641014
- 1.2 The framework should preferably be made of Branded pipes of steel material as per **Annexure V**
- 1.3 The making of framework would be carried out at the CDIIC site only.
- 1.4 The vendor must ensure to take precise measurement and adhere to requirement of the CDIIC
- 1.5 The vendor must ensure proper installation of Aluminium Partition works at the designated place as per CDIIC's direction.

2. QUALIFYING REQUIREMENT

- 2.1 Bidder shall be a registered company under the Indian Companies Act, 1956/ proprietary / partnership / Joint Venture firm. Documentary evidence regarding status of the firm shall be submitted.
- 2.2 The bidder shall be a Company / Firm / Individual specialized in making of high quality fabrication work.
- 2.3 Bidder should have valid PAN and GST Number. The bidders shall submit the copies of the same in the Bid. **Annexure I**
- 2.4 Duly filled and signed copy of Bidder Information and Tender Acceptance Letter as per **Annexure I** and **Annexure IV** respectively.
- 2.5 The Bidder has not been blacklisted by any of the Government Organization(s) / Public Sector Undertaking(s) (PSUs). Undertaking to this effect shall be submitted along with the bid as per **Annexure III**.
- 2.6 The Tender document shall be submitted in single cover as per **Clause 3**.
- 2.7 Bidder must comply with all the criteria as mentioned at clause 2.1 to 2.6.
- 2.8 Non - compliance of any of the criteria shall result in rejection of the bid. Any hiding/misrepresentation of facts may result in rejection of the bid.

3 PREPARATION & SUBMISSION OF TENDER DOCUMENT

- 3.1 The Tender document shall be complete in all respects and contain all information asked for in this document and it should be a Signed copy of all the documents mentioned at clause 2 of this tender document.
- 3.2 Duly filled copy of this tender document signed by the authorised signatory of the bidder on each page.
- 3.3 Complete Bill of Material (BOM) of the structural frames, GI Sheets, Fasteners and Rack material and accessories has to enclose in the tender document
- 3.4 Bidder information in **Annexure-I** duly stamped & signed.

3.5 The Tender document of Technical details as per **Annexure V**, Financial proposal and Vendor details as per **Annexure I** to **Annexure IV** should complete in all respect shall be in single sealed Envelopes. Sealed Envelopes shall be subscribing “**Tool Room setup and Closing door for Electrical Bay – CDIIC Office**”

The Tenderer shall place in Single Sealed Envelope hard copies of the Tender Proposal, which shall be inscribed as under:

Tender Proposal of “**Tool Room setup and Closing door for Electrical Bay**” for CODISSIA Defence Innovation and Atal Incubation Centre

Tender No. CDIIC/AIC-INFRA/008/2021-22

Submitted by: _____ (name of Tenderer)

3.6 The sealed duly filled Tender document shall be submitted to The Director, CODISSIA Defence Innovation and Atal Incubation Centre (CDIIC), CODISSIA G.D. Naidu Towers, Huzur Road, Coimbatore- 641018 on or before Bid Submission date.

3.7 The Vendor’s must observe the premises (CODISSIA Trade Fair Complex -Hall C) to take measurements and to ascertain the nature of work space to be made and accordingly quote in the Tender document. Inspection can be done on any working day before 16-12-2021, between 11:00 AM to 5:00 PM with prior permission/intimation to this office.

4 AWARD OF CONTRACT

4.1 LOWEST SUCESSFUL BIDDER

4.1.1 On completion of evaluation process of Bid, the Bidder whose Evaluated Amount is found to be the lowest would be declared as the Lowest (L-1) bidder.

4.2 WORK ORDER (WO)

4.2.1 The L-1 bidder will be considered for issuing of Work order (WO).

4.2.2 The acceptance of the WO shall be submitted within 5(five) working days from issue of WO, failing which the Department reserves the right to cancel the WO.

5 GENERAL TERMS CONDITIONS

5.1 The bidders have been permitted to tender on the explicit understanding that they shall not be entitled to resettle unilaterally from their offer or modify the terms and conditions once the same have been received in this office.

- 5.2 The bidder shall ensure that no damage is caused to the office documents/equipments and other items during the performance of his services/ any loss suffered therein will be made good from the bidder.
- 5.3 The Director - CDIIC, reserves the right to reject any or all the bids without assigning any reasons.
- 5.4 If the bidder fails to render any or all the services as per tender, the Director CDIIC reserves the right to get the services executed at the risk and cost of the firm.
- 5.5 The bidder will be responsible for any loss, damage or liability due to lapse on the part of its employees.
- 5.6 The CDIIC Team will have the right to inspect the quality of work and material to be used for rendering the service.
- 5.7 In case, the bidder fails to render satisfactory services, the CDIIC reserves the right to take necessary action including termination of the allotted work.
- 5.8 In case of the dispute relating to this tender which may arise during or after the award of the WO, the decision of Director, CODISSIA Defence Innovation and Atal Incubation Centre (CDIIC), CODISSIA G.D. Naidu Towers, Huzur Road, Coimbatore- 641 018 will be final and binding.

6 EVALUATION OF FINANCIAL PROPOSALS

- 1 Detailed contents of each Financial Proposal (Annexure II) shall be reviewed during the examination of Financial Proposals, to ensure that the figures provided therein are consistent with the details as per the Annexure V.
- 2 Financial Proposals will be checked for computational errors or material/component/accessories omissions, and prices will be corrected and adjusted as necessary. In the case of material/component/accessories omissions, the cost of the relevant Financial Proposal will be decreased by application of the highest unit cost and quantity of the omitted item as provided in the other submitted Financial Proposals.
- 3 CDIIC reserves the right to reject, at its sole discretion, any or all evaluated Financial Proposals and if necessary call for submission of new Financial Proposals. In order to allow comparison on a common basis, each Financial Proposal will be carefully scrutinized and Evaluated Tender Price for each Financial Proposal will be determined.
- 4 In case of any deficiency, CDIIC reserves its rights to reject any bid.

7 PRE-DISPATCH INSPECTION

Pre-dispatch inspection should be arranged before clearing dispatch. However, final acceptance of the works would be done only after successful installation and commissioning at the location of Purchase.

8 ARBITRATION / JURISDICTION

Any Dispute which is not resolved amicably, shall be subject to the provisions of the Arbitration and Conciliation Act, 1996. The place of such arbitration shall be Coimbatore, Tamil Nadu where the Authority has its headquarters and the language of arbitration proceedings shall be English.

9 FORCE MAJEURE

In the event of any unforeseen circumstances directly interfering with the supply of goods/work/service arising during the execution of order such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, earthquakes, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the Bidder shall, within a week from the commencement thereof, notify the same in writing to the Purchaser with reasonable evidence thereof. Either party shall have the option to terminate the contract on expiry of 45 days of commencement of such force majeure by giving 14 days "notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other.

10 ADVANCE PAYMENT

Advance Payment at the time of placing order to the vendor will be maximum of 30% of Basic price (Excluding Taxes).

* Payment Details as per mutual agreed terms and as per the Work Order*

ANNEXURE-I

BIDDER INFORMATION

BIDDER DETAILS:

Attach extra sheets, if required, which should also be signed.

S. No.	Particulars	Details
1	Name of person / company	
2	Status (Individual/Partnership Firm/Company/Society/Any other (specify)	
3	Contact details	
3.1	Name of the Signing Authority	
3.2	Complete Postal Address	
3.3	Telephone Nos. Including Mobile Numbers	
4	GST Registration Details	
5	PAN Details	

I have gone through the various terms and conditions mentioned in the Tender Documents and I agree to abide by them. I Son/Daughter of solemnly declares to the best of my knowledge and belief, the information given above and in the enclosures accompanying it is correct, complete and truly stated.

Yours faithfully,

Place :

Signature:

Name :

Date :

Designation :

Note:

Attach the copies of PAN/GST certificate with company seal and signature

ANNEXURE-II

FINANCIAL PROPOSAL:

PRICE/ FINANCIAL BID DOCUMENT

- (a) Price bid undertaking
- (b) Schedule for Financial Bid

(a) PRICE BID UNDERTAKING

From: (Full name and address of the Bidder) _____

To,

The Director,

CODISSIA Defence Innovation and Atal Incubation Centre (CDIIC),

CODISSIA G. D. Naidu Towers, Huzur Road,

Coimbatore - 641 018

Dear Sir

1. I submit the Price detail of Bid for Tool Room setup and Closing door for Electrical Bay – CDIIC Office activities as envisaged in the Bid document.

2. I have inspected the said premises and have understood the requirement and accordingly the bid has been submitted.

3. I have thoroughly examined and understood all the terms and conditions as contained in the Bid document, and agree to abide by them.

4. I offer to work at the rates as indicated in the Bid, Annexure II exclusive of all applicable taxes such as GST which is mentioned separately.

Yours faithfully

Signature of Authorized Representative

(b) Bill of Materials for Tool Room setup and Closing door for Electrical Bay

S. No	Description	Amount (Rs)
1	Fabrication of Tool Room setup and Closing door for Electrical Bay – CDIIC Office of CODISSIA Defence Innovation and Atal Incubation Centre (CDIIC), at CODISSIA Trade Fair Complex (Hall C), G.V. Fair Grounds, Avinashi Rd, Coimbatore, Tamil Nadu 641014 As detailed in Annexure V	

ANNEXURE-III

UNDERTAKING BY THE BIDDER

1. I/We undertake that my/our firm M/s
.....
.....has not been blacklisted by any Govt.
Department/Public Sector Undertaking/Autonomous Body.

2. I
.....Son/Daughter/Wife of
Shri.....Proprietor/Partner/Dir
ector/ Authorized signatory of M/s
..... am competent to sign this
declaration and execute this tender document.

3. I have carefully read and understood all the term and conditions of the tender and undertake to abide by them.

4. The information / documents furnished along with the above application are true and correct to the best of my knowledge and belief. I/ We, am/are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

5. I/We understand that in case any deviation is found in the above statement at any stage, my/our concern/firm/co. shall be blacklisted and shall not have any dealing with the Department in future.

Date: Signature of the authorized Signatory of the
firm/

Place: Company/Organization

Office Stamp/Seal:

ANNEXURE-IV

TENDER ACCEPTANCE LETTER

(To be given on Company Letter Head)

Date:

To,

The Director,

CODISSIA Defence Innovation and Atal Incubation Centre (CDIIC),

CODISSIA G.D.Naidu Towers, Huzur Road,

Coimbatore- 641 018

Sub: Acceptance of Terms & Conditions of Tender.

Name of Tender / Work: - Tool Room setup and Closing door for Electrical Bay – CDIIC Office for CODISSIA Defence Innovation and Atal Incubation Centre (CDIIC), at Codissia Trade Fair Complex (Hall C), G.V. Fair Grounds, Avinashi Rd, Coimbatore, Tamil Nadu 641014

Dear Sir,

1. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
2. The corrigendum(s) issued from time to time by your department/ organization to have also been taken into consideration, while submitting this acceptance letter.
3. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
4. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.
5. I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

ANNEXURE-V

SPECIFICATION AND SCOPE OF WORK

Specification of the Tool Room Size 16 x 16 feet of Height 8 feet:

- 1) MS Steel Structural double column frames of Height 8 feet and 1.5 feet width is fabricated using of the Sq. pipes 40mm – 1.6 Thk. with the base plates of 5” square of Thickness : 6 mm.
- 2) Double columns are integrated as a ladder model with horizontal Sq. pipes with the rack provision
- 3) Each frame is grouted on the floor with the fisher bolts of Dia. 10x75mm Lg. - 8 Nos.(Perpendicular & Parallel to west side wall)
- 4) All the double column frames are integrated with the Sq. tube of 40 -1.6 thk. Horizontally.(Perpendicular & Parallel to west side wall)
- 5) Horizontal pipes of four rows are fixed on the front and back side of the double column frame to be fixed with the bolting provision.
- 6) Opened ends of all the pipes should be cover with the welded sheet or Suitable plastic covers
- 7) Rack sheet of MS Steel Sheet of Thk.1.6 mm to be welded over the Three Layer from the bottom West side, East side and southern side(excluding the door with)
- 8) Welded mesh to be welded for the Height 2 feet above the 6 feet of Galvanized Sheet
- 9) Galvanize Sheet (Non color) of Thick 0.47mm (make : JSW) is used for the masking the partition for the height 6 feet from ground level and the same is fixed with suitable screws in the 40 sq. pipes
- 10) Single doors of 4 ft width x 8 ft height are fixed with additional pillars in between the partition wall with steel frame and Gal. Sheet of above spec. for masking and the door to be fabricated with locks provision on both sides.
- 11) All the frames have to coat with the aluminum painting for rust proofs before fixing the Galvanize Sheet.
- 12) Suitable fabrication to be done in the Single doors and partition wall, to ensure without any visual gaps after closing.

Specification of the Closing Door – Electrical Bay of 6 feet width and 8 feet Height

- 1) Single doors of 6 feet width and 8 feet Height to be fabricated with steel structure and fixed with additional pillars in-between the partition wall and existing bricks wall and coated with aluminum paint before fixing Gal. sheet
- 2) Masking to be done with Galvanize Sheet (Non color) of Thick 0.47mm (Make: JSW).
- 3) Doors should be fabricated with locks provision on both sides.
- 4) Any civil works required are under the bidder’s scope

ANNEXURE-VI

Bank Guarantee format

ON BANK LETTER HEAD

Letter no.

UNIQUE BG REF NO

Date

To,
M/s. CODISSIA Defence Innovation and Atal Incubation Centre (CDIIC)
Coimbatore.

Bank Guarantee No. _____, dated _____

We are forwarding the Bank Guarantee (BG) _____/dated _____ for Rs.
_____ (Rupees _____ Only) as follows :

We confirm that the signatories to the Bank Guarantee are authorized to do so on behalf of the Bank.

This Bank Guarantee should be valid up to _____ (date of expiry of BG as per sanction)

Any Claims, under this guarantee should be made in writing and reach us at the branch address given below on or before _____* (date of expiry of claim period i.e.12 months from the date of expiry of BG). after that date all your rights under this Guarantee should cease and we will be released and discharged of our liability forever irrespective of whether the original guarantee and amendments are returned to us or not.

All correspondences relating to this Bank Guarantee should be addressed to:

The Branch Manager,

(Bank name)

(Bank Address)

Regards,

Authorized Signatory

BG No: _____
Issue Date : _____
Amount: Rs _____
Expiry Date: _____
Claim Expiry Date : _____

ON RS.100/- STAMP PAPER

BANK GUARANTEE

WHEREAS. _____ (vendor company name), a duly incorporated company under the provisions of company act 1956/2013 having its Registered Office is at _____ and administrative office at _____ (herein after called the "Tenderer" which expression should unless repugnant to the context or meaning thereof, include its , administrators, executors and permitted assignees) has submitted his Tender dated _____ for the Tender No _____ (hereinafter called "The Contract") before CODISSIA Defence Innovation and Atal Incubation Centre, Coimbatore (hereinafter called "CDIIC" or beneficiary which expression should unless repugnant to the context or meaning thereof include its , administrators, executors and permitted assignees).

BG No: _____

Issue Date: _____

KNOW ALL PEOPLE by these presents that We M/s. _____ (name of bank) a duly incorporated scheduled commercial bank., being governed by the provisions of the Banking Regulation Act, 2249, having its Registered Office at _____ and having branches among other places one at _____ (hereafter called “the Bank” which expression should unless repugnant to the context or meaning thereof, include its successors, administrators, executors and permitted assignees) are bound unto CDIIC, in the sum of Rs. _____ (Rupees. _____ Only) for which payment well and truly to be made to the said CDIIC the Bank binds itself, his successors and assigns by these presents.

SEALED with the Common Seal of the said Bank this __ day of ____ (month) ____ (year)

THE CONDITIONS of this obligation are:

- (1) If after Tender opening the Tenderer withdraws his Tender during the period of Tender validity specified in the Form of Tenderer;or
- (2) If after Tender opening the Tenderer does not accept the correction of errors in accordance with the Instructions to Tenderers;or
- (3) If the Tenderer having been notified of the acceptance of his Tender by CDIIC during the period of Tender validity:
 - a. Fails or refuses to execute the Form of Agreement in accordance with the Instructions to Tenderers, if required; or
 - b. Fails or refuses to furnish the Performance Security, in accordance with the Instruction to Tenderers:

We undertake to pay to CDIIC. up to the above amount upon receipt of his first written demand, without CDIIC having to substantiate his demand, provided that in his demand CDIIC will note that the amount claimed by him is due to him owing to the occurrence of one or any of the three conditions, specifying the occurred condition or conditions.

BG No: _____

Issue Date : _____

This Guarantee will remain in force up to _____ and including 3 months after the deadline for submission of Tenders as such deadline is stated in the Instructions to Tenderers or as it may be extended by CDIIC, notice of which extension(s) to the Bank is hereby waived. Any demand in respect of this guarantee should reach the Bank not later than the above date.

“Notwithstanding anything to the contrary contained herein;

(i) Our liability under this Guarantee should not exceed Rs _____ (Rupees _____ only)

(ii) This Bank Guarantee should be valid up to _____ (date of expiry of BG as per sanction)

(iii) We are liable to pay up to the guarantee amount only and only if we receive from you a written claim or demand not later than twelve months from the said expiry date and all your rights under this guarantee should be extinguished unless the written claim or demand is received by us on or before _____* (date of expiry of claim period i.e.12 months from the date of expiry of BG) and our liability under this guarantee should stand discharged irrespective of return of original Bank Guarantee by you

Issued at _____ on this ____ day of _____ (month), ____ (year)

For
(Bank name & address)
address)

For
(Bank name &
address)

Authorized Signatory

Authorized Signatory

Name:

Name:

Designation:

Designation:

POA:

POA: